



conhIT

**Der Branchentreff
für Healthcare IT**

5.–7. April 2011

Exhibitor Information

- Important Details at a glance -

Duration of the event

05 April – 07 April 2011

Stand construction and dismantling

Construction:	02 and 03 April	7 a.m. – 10 p.m.
	04 April	7 a.m. – open end*
Dismantling:	07 April	7 p.m. – 10 p.m.
	08 and 09 April	7 a.m. – 10 p.m.

*Please note that the aisles must be kept clear for laying the carpet from 4 p.m. onwards on 04 April.

Opening times of conhIT

Congress:	9 a.m. – 1 p.m.
Industrial Fair:	11 a.m. – 6 p.m. (VIP ticket from 09 a.m.)
Networking:	9 a.m. – 6 p.m.
Academy:	9 a.m. – 1:30 p.m.
For exhibitors:	8 a.m. – 7 p.m.

Badges / Passes

Please note following colours for the badge holder:

Orange	→ exhibitors
Red	→ trade visitors
Green	→ speaker
Grey	→ press

Business Center

The Business Center is part of the exhibitor service, hall 7, 2nd floor.

☎ 030/3038-2861

Distribution of Catalogues

The catalogues are brought to the stand on 05 April 2011, in the morning.

Each stand gets one catalogue. Additional copies may be picked up at the Info Counter between halls 1.2/2.2 or Entrance South.

Catering

Food and drinks are available between halls 1.2 and 2.2, as well as in hall 1.2, aisle E. From 04 to 08 April the canteen (Casino) of Messe Berlin GmbH in hall 7.3c is open (8.30 -11.30 a.m. and 1 – 3 p.m.).

conhIT Congress Program

Please find more detailed information on our website www.conhit.com. The exhibitor pass authorizes to visit the Congress.

Construction of Stands, Additional Stand Equipment

MB Capital Services GmbH,

Ms. Stark, stark@mb-capital-services.de

☎ 030/3067-2053

Dismantling on 07 April 2011

Please note that the dismantling does not start before 7 p.m. on 07 April. Trucks may enter the exhibition ground at 7 p.m. according to the traffic guide.

Carpet in the aisles will be removed from 6 to 7 p.m.

Exhibitors with parking tickets (for three days, to be obtained in the Exhibitor Service) have to enter the exhibition ground before 4 p.m. and may, of course, pack and remove their exhibits before 7 p.m.

Exhibition Management

From 01 to 08 April 2011 the exhibition management is located between halls 1/2 and 3/4, mezzanine, room Trier 2

Ms. Baumann

☎ 030/3038-2253

Ms. Sagatz

☎ 030/3038-2057

Ms. Fitzel

☎ 030/3038-2297

Exhibitor Passes and Admission Tickets

Additional exhibitor passes (62,00 Euro) as well as tickets can be bought at the cash desk Entrance South.

Exhibitor Service

The exhibitor service is located in hall 7, 2nd floor. ☎ 030/3038-2871 or -2872

Entrance to the Exhibition Ground

The entrance is Entrance South (next to S-Bahn Messe Süd).

✚ *First Aid* ✚

Ambulances – Fire Service

☎ 112

Red Cross first aiders, Exhibition Ground, *04 to 07 April*

☎ 030/3038-2222

Hall Inspectors

In case of technical problems in the hall (light, climate...) our hall inspector is on duty

☎ 030/3038-1342

Parking / Public Transport

If you do not have a parking permit next to the exhibition halls, there are car parks liable to costs next to gate 25. Otherwise there is a public car park in front of Deutschlandhalle. For public transport please use the S-Bahn, terminating station "Messe Süd".

Pharmacy

Witzleben Apotheke

Delivery service for medicine (delivery 2x daily)

Order by phone: 0800-301 19 70

Postal Address

☒ For deliveries to your stand please use the following address

Exhibitor/Company name

Hall/Stand Number

c/o Messengelände der Messe Berlin GmbH/conhIT

Messedamm 22

14055 Berlin

Tel:.....(of person to contact at the stand)

Please make sure that there is someone at your stand to take the delivery. It is advisable to indicate a telephone number for any problems which might appear.

Press Center

From 04 to 07 April the press center is located in the back of hall 1.2.

Ms. May

☎ 030/3038-2295

Programme

Opening Session

05 April, 09.00 – 09:45 a.m. in Congress room 1

All exhibitors are invited, all lectures with simultaneous interpreting

conhIT-Party

05 April, 6 p.m. – ca. 9.30 p.m. in Entrance South

admission with exhibitor admission ticket or conhIT-ticket

Career Day

06 April, starting 11 a.m.

Exhibitors can place an entry in the Job Exchange to advertise a vacancy at a cost of 95 Euro (info@conhit.de). We display these advertisements on our website and in hall 2.2 (Job Exchange). Please have ready information material for Entrants and Young Professionals.

Room Renting

until 05 April. Ms. Fitzel

☎ 030/3038-2297

from 05 April Ms. Czipulowsky

☎ 030/3038-2084

Security

Please note that our security guides do not replace stand security cover. Security of stand and technical equipment is of your own responsibility. We recommend a stand security cover (Exhibitor- Service; form B9) and an insurance of exhibits (Exhibitors manual; form H5).

Service from A-Z

Please find an overview of our various services on our website www.conhIT.com → exhibitor-service. On-site there will be an Exhibitors-Service in hall 7, 2nd floor.

☎ 030/3038-2871 or -2872

Traffic on the Exhibition Grounds

Access to the Exhibition Grounds will be through Gate 25 (Jaffestraße). Please observe the attached traffic guide.

Transport- and Handling Equipment

Approval is required if you intend using your own transport and handling equipment on the Exhibition Grounds, and a charge will be made.

Agility Fairs & Events
Schenker Deutschland

☎ 030/30 69 280

☎ 030/301 2995 420

VIP Guests

There is the possibility of inviting VIPs even before the Industry Fair starts officially. So if you would like to invite your guest at your booth from 9 a.m. on, please buy a VIP ticket and meet your guest at the Info Counter between hall 1.2 and 2.2.



Gate 25 (Jaffèstr.) Access to Halls 1.2, 2.2

Deposit for loading units are separately (100,-€)		Build-Up 02 – 04 April 2011	During Exhibition		Dismantling 08 – 09 April 2011
			05 – 06 April 2011	07 April 2011 Dismantling Traffic	
	Cars and Vans max. total weight 3.5 t	07:00 a.m. - 10:00 p.m. maximum stay : 2 hours Euro 100.00 deposit	Cars - Entrance 09:00 a.m. – 06:00 p.m. only with parking ticket Delivery 07:00 a.m.-09:00 a.m. 06:00 p.m.-08:00 p.m. maximum stay : 1 hour Euro 100.00 deposit	Cars - Entrance only with parking ticket until 04:00 pm Delivery only 07:00 a.m. – 09:00 a.m. maximum stay : 1 hour Euro 100.00 deposit Dismantling Traffic 07:30 p.m.	07:00 a.m. - 12:00 p.m.
	Trucks max. total weight 3.5 t to 7.5 t	07:00 a.m. - 10:00 p.m. maximum stay : 3 hours Euro 100,00 deposit	Delivery 07:00 a.m.-09:00 a.m. 06:00 p.m.-08:00 p.m. maximum stay : 1 hour Euro 100.00 deposit	Delivery only 07:00 a.m. – 09:00 a.m. maximum stay : 1 hour Euro 100.00 deposit Dismantling Traffic 07:00 p.m.	07:00 a.m. - 12:00 p.m.
	Trucks max. total weight over 7.5 t	07:00 a.m. - 10:00 p.m. maximum stay : 5 hours Euro 100.00 deposit	Delivery 07:00 a.m.-09:00 a.m. 06:00 p.m.-08:00 p.m. maximum stay : 1 hour Euro 100.00 deposit	Delivery only 07:00 a.m. – 09:00 a.m. maximum stay : 1 hour Euro 100.00 deposit Dismantling Traffic 07:00 p.m.	07:00 a.m. - 12:00 p.m.

Unauthorized parked vehicles or loading units will be towed away. Long Term parking for Trucks (free of charge) available at AVUS Nordkurve P 12.

During construction and dismantling the parking lot P18 Jaffèstr. is also available for cars.

Additional details can be found at www.berlin.de/umweltzone